

Thomas County Commission – REGULAR MEETING

September 30, 2020

CALL TO ORDER

Chairman Mike Baughn called the REGULAR Commissioners Meeting to order at 9:00 a.m. in the Commissioners room of the Thomas County Courthouse on Monday, September 30, 2020 with Commissioners Brad Flipse and Francis Britton, County Clerk Shelly Harms, Landfill Director Travis Williby, Emergency Management Director David Becker, Treasurer Layn Bruggeman, Jim Harms, U.S.D. #315 Superintendent Katina Brenn, U.S.D. School Board Member Kris Lemman, Sheriff Tom Nickols, Willdan Sr. Project Manager Deryl Sarver, County Attorney Rachel Lamm, Health Administrator Emily Strange, Heather Alwin and those attending through GoToMeeting access.

AGENDA: *Commissioner Brad Flipse moved to approve the Monday, September 30, 2020 agenda as amended to include: Authorization to spend grant monies received from the Rural EOC Enhancement Grant Program, possibly insert pie graph chart with tax statements; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

ANNUAL LANDFILL ADVISORY MEETING: Landfill Director Travis Williby appeared before the Commissioners to discuss the Annual Landfill Advisory meeting that generally is held in November or December; but must be held by December 31 each year to conform to KDHE regulations. With the COVID-19 Mr. Williby is looking for direction from the Commissioners. Mr. Williby drafted a letter that he could mail out to the Landfill Advisory Members cancelling the Annual Advisory Meeting as well as provided the Commissioners with the 2020 Landfill fees and Landfill Advisory Members. Discussion was holding the meeting through ZOOM, GoToMeeting, or coordinating with Emergency Management on a date and with social distancing the meeting could be held at the Emergency Management Building with lunch provided to the Landfill Advisory Members. Landfill Director Williby will coordinate a date with Emergency Management Director Becker and all Landfill Advisory Members will be notified of the date, time, and location.

LOADING RAMP RENTAL AGREEMENT: *Commissioner Brad Flipse moved to adopt the Loading Ramp Rental Agreement with a daily rent of \$150 and \$2,000 deposit (refundable); with no exceptions for inclement weather the motion was seconded by Commissioner Francis Britton (agreement as written); with no further discussion the motion carried unanimously.*

2019 ENDING TAX YEAR REPORTS: County Treasurer Layn Bruggeman appeared before the Commissioners to present them with the following reports: 2019 Tax Roll, 2019 16/20 Tax Roll, and 2019 Tax Type Breakdown. The reports show: abstract of taxes from County Clerk, Added/Escaped Tax, Prior Year Add (added after the year was closed), Abated Tax, Distributed monies, Collected and Uncollected. *Commissioner Francis Britton moved to accept the County Treasurer's reports as submitted; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.*

INSERT PIE GRAPH CHART WITH TAX STATEMENTS: County Treasurer Layn Bruggeman appeared before the Commissioners to provide them with a pie chart she has been working on to include with the 2020 tax statements. The graph breakdowns City of Colby, Average outside the City of Colby, County department breakdown. *Chairman Mike Baughn moved to authorize County Treasurer Bruggeman to move forward with the insert; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

SEPTEMBER 2020 PAYROLL: *Commissioner Brad Flipse moved to approve the \$401,066.47 payroll (includes withholdings and benefits); the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

RN CONTRACT BETWEEN LEC AND CMCI: Sheriff Tom Nickols appeared before the Commissioners to let them know that CMCI has not been sending an RN to the Law Enforcement Center since September 18, 2020. The first agreement was agreed upon on May 1st, 2017 and terminated effective July 7, 2019. Between January 2020 through September 2020 Thomas County has been paying \$3,800 from Fund 100-571-30162; receiving notice that on September 18, 2020 CMCI would no longer be providing RN services to the LEC. Sheriff Nickols is not locating the current contract that he believes was agreed upon between the Thomas County Sheriff's Office and CMCI. Jenny Niblock with CMCI suggested Sheriff Nickols contact Scott Focke. AP Clerk Jasmine Faus reached out and contacted Mr. Focke asking for the most recent contract, Mr. Focke emailed the ONLY contract signed between CMCI and the Thomas County Sheriff's Office and that contract is the one from May 2017, which was terminated July 2019.

AP PAYMENT REGISTER(S): *Commissioner Francis Britton moved to approve the following AP Payment Register(s): General - \$294,318.57 and Road & Bridge - \$23,203.51; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.*

LINE ITEM TRANSFER: *Commissioner Brad Flipse moved to approve transferring \$322 from Fund 201-562-30011 to Fund 100-510-30011 for Labor Reimbursement; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

KEMA LETTER: The Commissioners acknowledged receipt of a letter from the Kansas Emergency Management Association stating the David Becker's application for KCEM recertification has been reviewed and approved. The letter will be placed in Mr. Becker's personnel file (proof of certification status).

MONDAY, SEPTEMBER 21, 2020 AND FRIDAY, SEPTEMBER 25, 2020 COMMISSION MINUTES: *Commissioner Francis Britton moved to approve the Monday, September 21, 2020 REGULAR Commission Minutes and the Friday, September 25, 2020 SPECIAL Commission Minutes as prepared by County Clerk Shelly Harms; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.*

SPECIFICATION APPROVAL (VEHICLE AND BUILDING): *Chairman Mike Baughn moved to approve the Specification – Request for Bids on both a vehicle purchase and erecting of building; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.* Health Administrator Emily Strange wanted to remind everyone that both the vehicle and building would be covered under one of the recent grants she was approved for.

AMEND SEPTEMBER 30 AGENDA: *Chairman Mike Baughn moved to amend the agenda to include Nashville Street and East 3rd Street as part of the Criminal Justice Center parking lot project; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

PENCO ENGINEERING PROPOSALS: *Chairman Mike Baughn moved to approve the proposal received from Penco Engineering at their Monday, September 14, 2020 Commission meeting as follows: \$229K for N. Nashville Ave and East 3rd St and authorizing \$250K from the Sales Tax project monies with the Treasure transferring funds as needed from Fund 101 and reimbursing Fund 101 as the Sales tax is collected so not to use property tax monies; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.* KBS Constructors will coordinate with Penco Engineering. Included in the proposal was an additional \$228K to pour to concrete (KBS Trailer currently sitting) and \$252K to do the East and North parking lots directly behind and north of the Courthouse.

CORONAVIRUS RELEIF FUND MEMORANDUM OF AGREEMENT BETWEEN KANSAS DIVISION OF EMERGENCY MANAGEMENT AND THOMAS COUNTY: *Commissioner Francis Britton moved to allow Emergency Management Director David Becker to spend the fully approved \$31,035 funds to purchase*

tables and chairs and electrostatic sprayer; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.

ASBESTOS-CONTAINING BUILDING MATERIALS REMOVAL: Chairman Mike Baughn moved to authorize the signing of the 'Agreement' and approve the \$48,210 Asbestos-Containing Building Materials Removal with payment coming from Fund 101; the motion was seconded by Commissioner Francis Britton; with Commissioner Brad Flipse supporting this move and no further discussion the motion carried unanimously.

PRE-CONSTRUCTION MEETING OF SUBCONTRACTORS AGENDA: Deryl Sarver, Willdan Senior Project Manager met with the Commissioners to share the agenda that will be held with the Subcontractors at 1:00 p.m. today. Mr. Sarver will need a Courthouse building key and mechanical room key, once the project starts in mid-October no one will be allowed to park on the East side of the Courthouse, the crew will work from 6 a.m. – 6 p.m. with weather playing a role when working outside. Willdan's will have weekly sub-contractor meetings and meet monthly with the Thomas County Board of Commissioners.

RECESS: Commissioner Francis to go into RECESS until 11:30 a.m. which at that time the Commissioners will convene as the Thomas County Board of Health; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried.

CONVENE AS THOMAS COUNTY BOARD OF HEALTH - MODIFIED QUARANTINE REQUIREMENTS: On Friday, September 25, 2020 Commissioner Brad Flipse acted to approve on a temporary basis a plan for Modified Quarantine Requirements. U.S.D. #315 Superintendent Katina Brenn stated that they've received positive feedback, students have returned, they are practicing social distancing, and wearing mask. Ms. Brenn and Health Administrator Emily Strange have been discussing procedural matters and clarifying things, everything seems to be going well with support from parents and staff. County Health Administrator Emily Strange has provided the Board of Health with a newly drafted Modified Quarantine Requirements dated September 29, 2020 requesting their approval and it was provided to ALL schools on the 29th. Logistics on Quarantine Orders has to originate with the County Board of Health because we no longer have a County Health Officer. Commissioner Brad Flipse would like to review with the Health Administrator weekly; but after discussion felt we needed to meet daily including weekends. Chairman Baughn read the Isolation and Quarantine Orders as drafted by County Attorney Lamm and Health Administrator Strange. Chairman Baughn acknowledged receipt of a letter from a former school teacher expressing her concern with the modified quarantine requirements, an email from another thanking the Commissioners for taking the action they did on September 25th.

ADJOURN: Commissioner Francis Britton moved to adjourn at 12:02 p.m. as the Thomas County Board of Health; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.

CONVENE AS THE THOMAS COUNTY BOARD OF COMMISSIONERS: Commissioner Brad Flipse moved to reconvene as the Thomas County Board of Commissioners at 12:03 a.m.; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.

EXECUTIVE SESSION: Chairman Mike Baughn moved to go into EXECUTIVE SESSION at 12:04 a.m. for ten (10) minutes with the all the Commissioners and County Attorney Rachel Lamm to discuss Attorney-Client privilege and to return to OPEN SESSION at 12:14 p.m. in the Commissioners room; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.

OPEN SESSION: With no binding action Chairman Mike Baughn moved to return to OPEN SESSION at 12:14 p.m. in the Commissioners room; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.

EXECUTIVE SESSION: Chairman Mike Baughn moved to go into EXECUTIVE SESSION at 12:15 p.m. for ten (10) minutes with the all the Commissioners and County Attorney Rachel Lamm to discuss Attorney-Client privilege and to return to OPEN SESSION at 12:25 p.m. in the Commissioners room; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.

OPEN SESSION: With no binding action Chairman Mike Baughn moved to return to OPEN SESSION at 12:25 p.m. in the Commissioners room; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.

MODIFIED QUARANTINE REQUIREMENTS DATED SEPTEMBER 29, 2020: Commissioner Brad Flipse moved to adopt the Modified Quarantine Requirements dated September 29, 2020 as recommended by the Thomas County Board of Health; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.

PUBLIC HEALTH ORDER FOR QUARANTINE: Commissioner Francis Britton moved to adopt the Public Health Order for Quarantine by the Thomas County Board of Health and Thomas County Health Department for individuals with an exposure to Coronavirus Disease 2019 (COVID-19) as recommended by the Thomas County Board of Health; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.

PUBLIC HEALTH ORDER FOR ISOLATION: Commissioner Brad Flipse moved to adopt the Public Health Order for Isolation by the Thomas County Board of Health and Thomas County Health Department for individuals with an exposure to Coronavirus Disease 2019 (COVID-19) as recommended by the Thomas County Board of Health; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.


CONVENE AS THE BOARD OF HEALTH DAILY: Commissioner Brad Flipse moved that the Thomas County Board of Health will meet Monday – Fridays at 9:00 a.m. and Saturdays and Sundays at 3:00 p.m. either together or through GoToMeetings; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.

COUNTY HEALTH ADMINISTRATOR LIAISON: Commissioner Francis Britton moved to appoint Health Administrator Emily Strange as liaison with surrounding counties; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.

ADJOURN: With no further business Commissioner Francis Britton moved to adjourn at 12:35 p.m.; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.

Attest:

Shelly A. Harms, County Clerk


Dated: October 5, 2020



Thomas County Board of Commissioners


Mike Baughn, Chairman


Brad Flipse, Member


Francis Britton, Member