

Thomas County Commission – REGULAR

December 14, 2020

CALL TO ORDER

Chairman Mike Baughn called the REGULAR Commissioners Meeting to order at 9:00 a.m. in the Commissioners room of the Thomas County Courthouse on Monday, December 14, 2020 with Commissioner Brad Flipse and Commissioner Francis Britton, Commissioner-elect Brian Luedke, County Clerk Shelly Harms, Jim Harms, Road & Bridge Supervisor Clair Schrock, Register of Deeds Lora Volk, County Treasurer Layn Bruggeman, Emergency Management Director David Becker, EMS Director Dain Carmen, Willdan Representative Deryl Sarver, I.T. Director Brent Mariman, and others joining through GoToMeeting.

AGENDA: *Commissioner Francis Britton moved to approve the agenda as amended to add the following: Consideration of Change Order #17031 with KBS Constructors, Change Order #1 with iSi Industrial Services, and Opening of Sealed Bids on Mower Tractors; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.*

SEALED BIDS ON MOWER TRACTORS FOR ROAD & BRIDGE: Commissioner Francis Britton opened sealed bid envelopes from the following:

- Farm Implement Supply – purchase two (2) for \$191,063, less discount of \$46,669.42, for total cost of \$141,393.58 with two (2) year purchase agreement (all specs met except for two (2). Renting the mower tractors would be \$8 per hour not to exceed 250 hours.
- Lang Diesel - \$
- \$308,792.21, less discount of \$101,615.88, for total cost of \$207,176.12 with lease payment schedule included. Renting would be \$40 per hour not to exceed 300 hours.
- Colby Ag – Rent for \$8 hour – 3 options: \$116,129, less discount \$33,129, total cost of \$83,000 - \$187,681, less discount \$77,681, total cost \$110,110 - \$2662,284, less discount \$106,284, total cost of \$156,000.00

Commissioner Brad Flipse moved to authorize Road & Bridge Supervisor Clair Schrock to take the bids and study them and come back with his recommendation to the Commissioners whether to rent or purchase and to verify the possession date (intent was to lease; not purchase); the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.

COMPUTER AND MICROFILM EQUIPMENT: *Commissioner Francis Britton moved to allow Register of Deeds Lora Volk to purchase two (2) computers with one for Deputy Register of Deeds Suzanne Herschberger and a microfilm machine for \$6,702.95 to be paid from Fund 100-535-30095 (exceeding the \$5,000 spending cap); the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.* Ms. Volk also requested her remaining funds be earmarked towards purchasing a scanner. The Commissioners suggested AdamsBrown, LLC be contacted to see if it required a motion or resolution.

PROPOSED STARTING WAGES FOR ROAD & BRIDGE / NOXIOUS WEED: Road & Bridge Supervisor Clair Schrock proposed several weeks ago that the Commissioners increase starting wages for new hires that are required to obtain a CDL license effective January 1, 2021. Chairman Baughn asked how the 5.9% increase for the secretary factored into his request since she isn't required to have a CDL. Mr. Schrock stated that because of everything she does, her time with the county he wanted to give her an increase as well. Concern from County Clerk, Register of Deeds, and Treasurer how close that would put her new wage request to their current deputies and the responsibilities those Deputies have vs. the Road & Bridge secretary. *Chairman Mike Baughn moved authorizing the 2021 new hire wage for CDL hires to be set at \$15 per hour effective January 1, 2021 and no other changes with employee wages; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried as follows: Commissioners Flipse voted AYE; while Commissioner Britton and Chairman Baughn voted NAY and the motion fails.*

RESCIND DECEMBER 7 MOTION – ROAD & BRIDGE WAGE PROPOSAL: *Commissioner Brad Flipse moved to rescind the following motion made on Monday, December 7, 2020 because incorrect figures were provided during the motion, "Commissioner Francis Britton moved to accept Road & Bridge Supervisor Clair Schrock's proposal in starting wages in the Road & Bridge / Noxious Weed Departments be set at \$15 per hour effective January 1, 2021 with adjusting the other employees' wages to compensate for the new starting hourly wage and with providing the Commissioners with a 2021 financial payroll showing each employees new hourly wage (include percentage) and department gross wages for the 2021 FY; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried with Commissioners Britton and Flipse voting AYE and Chairman Baughn voting NAY", the motion was seconded by Chairman Mike Baughn; with no further discussion the motion carried as follows: Commissioner Flipse and Chairman Baughn voting AYE; while Commissioner Britton voting NAY; the motion carried with a unanimous vote.*

ISI INDUSTRIAL SERVICES – WILLDAN CHANGE ORDER: *Commissioner Francis Britton moved to approve change order #1 on the 200 square feet of additional asbestos containing floor with black mastic under carpet and one additional mobilization with the original cost of \$48,210, increase of \$1,550, with new contract value of \$49,760; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.*

WILLDAN UPDATE ON COURTHOUSE PROJECT: Deryl Sarver, Sr. Project Manager with Willdan provided an update on the Courthouse energy project: chases, duct work, material arriving next week or into January, concrete poured, yard cleaned up some, water heater will be replaced. The price to upgrade the ceiling tile in the existing Commissioners room from the originally specified type to the Step Cirrus Tile will be an added cost of \$2,185. *Commissioner Brad Flipse moved to go with the upgrade in ceiling tile (authentic period to building) in the Commissioners room with an added cost of \$2,185; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

I.T. REWIRING OF COURTHOUSE: The Commissioners requested I.T. Director Brent Mariman to appear because they want him to get a proposal on what it would cost to rewire the Courthouse to accommodate the raising of the ceilings. They also asked him to maintain a schematic of the Courthouse wiring for future, it was recommended by Emergency Management Director David Becker that Fire Alarm Specialist also be contacted.

TAX ROLL CORRECTIONS: *Commissioner Brad Flipse moved to approve the following Tax Roll Corrections:*

- 2020 Truck abatement to Shad Metcalf for net change in tax dollars of \$-55.96
- 2020 Real Estate abatement to Daniel Jennings for net change in tax dollars of \$-12.24
- 2020 Truck abatement to James Weed for net change in tax dollars of \$-108.78
- 2020 Truck abatement to Richard Callihorn for net change in tax dollars of \$-284.56
- 2020 Real Estate abatement to RJK, LLC for net change in tax dollars of \$-2,157.16

the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.

COURTS UPDATE: Judge Berens contacted Chairman Baughn and shared they are moved out to 1105 Taylor Ave with records stored in the vaults upstairs (Courthouse), the judges' bench has been removed with the thought of a platform built by Road & Bridge, jury trial locations will be set by Supreme Court, and the jury box will remain in place in the courtroom.

THOMAS COUNTY FAIR & THOMAS COUNTY RACING ORGANIZATION AGREEMENT: *Commissioner Brad Flipse moved to table acting on the 'Agreement' until Monday, December 21, 2020; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

BUILDING / CUSTODIAN MAINTENANCE SUPERVISOR JOB DESCRIPTION AND HELP WANTED AD: *With the job description approved at last meeting Commissioner Brad Flipse moved to approve the 'Help Wanted' ad to run in the Colby Free Press, County Website, and County FaceBook effective immediately; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

AMEND AGENDA: *Commissioner Brad Flipse moved to amend the agenda to include AP Payment Registers and Compensation Adjustment Forms from Sheriff's Office; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

AP PAYMENT REGISTERS: *Commissioner Francis Britton moved to approve the AP Payment Registers after thorough review of invoices as follows: Courthouse General - \$65,198.72 / Criminal Justice Center - \$9,502.03 / Noxious Weed - \$373.20 and Road & Bridge - \$7,240.99; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.*

COMPENSATION ADJUSTMENT FORMS: 1. *Commissioner Brad Flipse moved to approve the Compensation Adjustment for Brett Gerbitz (six (6) month Corporal probation period completed) increasing hourly wage from \$14.92 to \$15.42 effective December 1, 2020; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.* 2. *Commissioner Brad Flipse moved to approve the Compensation Adjustment for Aaron Schriener (Promoted to Corporal as Supervisory training officer) increasing hourly wage from \$16.77 to \$17.27 effective December 1, 2020; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried with Commissioner Britton and Flipse voting AYE and Chairman Baughn voting NAY.* Chairman Baughn stated he voted NAY because it was not a probation change, but a promotion and that should've been factored in during budget preparation time. 3. *Chairman Mike Baughn moved to approve the Compensation Adjustment for Harley Weese (unpaid administrative leave for two (2) months with possible early return, pending results of Criminal Investigation); the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.*

LEAGUE OF KS MUNICIPALITIES DUES AND SUBSCRIPTIONS: *Chairman Mike Baughn moved to not pay the \$835.55 dues and subscriptions for 2021; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

DECEMBER 7 COMMISSION MINUTES: *Commissioner Francis Britton moved to approve the Monday, December 7, 2020 Commission Minutes as prepared by County Clerk Shelly Harms; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.*

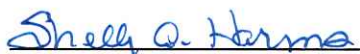
KBS CHANGE ORDER FOR STREET WORK: Contractor Joel Kriss, KBS Constructors, Inc. submitted Change Order 13 for street paving connecting East parking lot to 4th Street \$237,477.23. Original bid was approved for Miller Construction (Penco Engineering) to do the work. Chairman Baughn would like Loren Dekat with KBS to explain the change order and what the fees are covering. *Chairman Mike Baughn moved to table for further study; the motion was seconded by Commissioner Francis Britton; with no further discussion the motion carried unanimously.*

MISCELLANEOUS ITEMS: The Commissioners received the Extension newsletter, reports from Road & Bridge, Noxious Weed, and Fair Board. The Commissioners signed memorandum of inventory reminding all county departments that the inventory is to be submitted by the 31st of December every year.

ADJOURN: *With no further business Commissioner Francis Britton moved to adjourn at 10:54 a.m.; the motion was seconded by Commissioner Brad Flipse; with no further discussion the motion carried unanimously.*

Attest:

Shelly A. Harms, County Clerk


Dated: December 21, 2020



Thomas County Board of Commissioners


Mike Baughn, Chairman


Brad Flipse, Member


Francis Britton, Member