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Thomas



County

300 N. Court Ave
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RESOLUTION 2018 – 3

A RESOLUTION APPOINTING A FREEDOM OF INFORMATION OFFICER FOR THE COUNTY OF THOMAS, AND PROVIDING FOR THE OFFICER'S DUTIES.

WHEREAS, the Kansas Legislature adopted Sub. HB 2864 requiring that all public agencies covered by the Open Records Act appoint a Local Freedom of Information Officer; and

WHEREAS, the Board of Thomas County Commissioners believes the appointment of a Freedom of Information Officer to assist the public with its open record needs is good for public service and facilitates the public policy of open government.

NOW THEREFORE, be it resolved by the Board of County Commissioners meeting in regular session this 2nd day of January, 2018:

Section 1: Appointment. Shelly A. Harms is hereby appointed as the Freedom of Information Officer for Thomas County and is charged with all of the statutory duties prescribed by Sub. HB 2864 and set forth in Section 2.

Section 2: Duties. The Freedom of Information Officer or the officer's designee shall:

- a. Prepare and provide educational materials and information concerning the open records act;
- b. Be available to assist the county and members of the general public to resolve disputes relating to the open records act;
- c. Respond to inquiries relating to the open record act;
- d. Establish the requirements for the content, size, shape and other physical characteristics of a brochure required to be displayed, distributed or otherwise made available to the public under the open records act. In establishing such requirements for the content of the brochure, the local freedom of information officer shall include plainly written basic information about the right of a requestor, the responsibilities of a public agency, and the procedures for inspecting and obtaining a copy of public records under the open records act.

ATTEST:


Shelly A. Harms



BOARD OF COUNTY COMMISSIONERS


Mike Baughn, Chairman


Francis Britton, Member


Byron Sowers, Member